

# Uploading ID Photos

Some sports require that ID Photos are uploaded.

Click on the **Members** tab

The members with photos already will have a tick next to them  
If you need to load a photo, click on [**edit**] next to their name.

Hogwarts School (change)

Entry Forms Archived Entries **Members** Officials Reports Settings Help Log

Members

A B C D E F G H I J K L M N O P Q R S

+ Add Member

Last Name	First Name	Date of Birth	Gender	Year	Photo	Action
AGAR	Lisa	12-Aug-98	F	10	✓	<a href="#">Edit</a>   <a href="#">ID Card</a>
AGAR	Zane	11-Jan-99	M		✓	<a href="#">Edit</a>   <a href="#">ID Card</a>
AGNEY	Eli	12-Jun-98	M	11		<a href="#">Edit</a>
AGUELE	Amanda	10-Apr-00	F	10		<a href="#">Edit</a>


Click on [**choose file**], and select a photo from your computer

Once the photo has uploaded, click on [**Save**] to go back to the members list.

Don't worry if it is too big, we will crop it down before the ID cards get printed

## Add/Edit Member

EnterNOW ID	231950		
First Name	<input type="text" value="Amanda"/>		
Last Name	<input type="text" value="AGUELE"/>		
Date of Birth	<input type="text" value="10"/> ▼	<input type="text" value="Apr"/> ▼	<input type="text" value="2000"/>
Gender	<input type="text" value="Female"/> ▼		
Year Level	<input type="text" value="10"/>	(Updated 7 Feb 2014 - 11:43AM)	
Previous School	<input type="text"/>		



Revision #2

Created Fri, Jul 24, 2020 5:56 AM by [Alex](#)

Updated Fri, Jul 24, 2020 6:42 AM by [Alex](#)